Academic Support Policy

2024-2025

Reviewed by Elpida Christianaki: 5 September 2024

Next review: August 2025

1 Objective

To help those students who have special educational needs and/or disabilities to access the curriculum in the

(a) have a significantly greater difficulty in learning than the majority of others of the same age. At MPW this is interpreted as below-average standardised scores on standardised psychometric assessments carried out by a qualified assessor;

or

(b) have a disability which prevents or hinders them from making use of educational facilities of a kind generally provided for students of the same age in mainstream schools or mainstream post 16 institutions (if your

- To provide information, support and develop strategies to enable staff to work confidently with students with special needs, as well as to ensure the effective implementation of provision and intervention by providing high-quality staff training.
-

Ac

progress closely and inform the relevant Personal Tutor and Head of Department. Parents have immediate access of the Individual Plan, quick access to any amendments needed and can also view the students' grades and any additional provisions put in place to support leaners.

- Heads of Department support students via offering further strategies as subject experts.
- Head of Teaching and learning/Head of Leaning Support oversees the provisions and makes further suggestions as needed.
- Supporting students and reviewing provisions is a frequent item in the weekly academic agenda.
- Further to considering ways of supporting students and after establishing comprehensive dialogue with HoD, PT and Head of Teaching and Learning, sometimes it will be agreed that the best way possible is to offer further sessions.

8 Types of individual support

- The involvement of the Personal Tutor in monitoring student progress.
- Supervision and monitoring by the Academic Support Team. The Head of Academic Support assesses, advises on and implements the programme of support outlined in the SEN/D student profile. In some cases, support may involve subject specific strategies, or it may be more appropriate to offer limited individual or group support, such as supplementary tuition or study-skills surgeries.
-

Access arrangements will only be granted if the provision is the student's normal method of working within the college and the application has been made before the college's deadline for processing such applications, which will be 31 January of the academic year for which the application is made.

8.2 Policy Review
The effectiveness of the Learning Support Policy is reviewed throughout the year. The Head of Learning Support who is also the Head of Teaching and Learning Academic Support audits departmental schemes of work, SEN/D resources, and conducts lesson observations to assess the quality of the access provision. SEN/D is also a standing item on the agenda at both Pastoral and Academic Board meetings. An annual evaluation takes place in August, after the examination results have been published, and this is presented to the Senior Leadership Team.

9   Linked Policies

- Admissions Policy
- Disability Access Plan
- Disability Policy
- Promoting Good Behaviour Policy
- Teaching and Learning Policy